

Swim England East Midlands Short Course Championships 2023
Harvey Hadden Nottingham Fri 3rd / Sat 4th / Sun 5th November
Licensed Level 2 - TBA

1. General

1. The promoter is Swim England East Midland Region.
2. For the purpose of these conditions reference to 'the website' means www.emswimchamps.org.uk
3. The Championship shall be swum short course (25m pool) and held under the relevant Swim England Regulations & Technical Rules and WPS Rules & Regulations.
4. The Championship shall be open to any Club Compete member of a club affiliated to Swim England East Midland Region subject to meeting the published consideration times and conditions.
5. Swimmers are only permitted to swim in one Region's Short Course Championship during the year.
6. A secondary strobe will be provided where it is requested by the athlete at the time of entry. Requests can be made via: entries@emswimchamps.org.uk
7. Swimmers are reminded that changing must not be carried out on poolside or within public areas such as the sports hall or café.
8. Swimmers are not permitted within the balcony area unless have a spectator ticket for the relevant session.
9. Verbal abuse directed at the promoter, officials, and any volunteer acting under the direction of the promoter, or any behavior deemed to be against the spirit of the sport will not be tolerated. The promoter reserves the right to ask any person or persons behaving in this manner to leave any areas managed by the promoter for the remainder of competition.
10. Protests shall be made and dealt with as detailed in Swim England Regulations & Technical Rules.
11. Any question arising, for which these conditions do not provide shall be determined by the Promoter.

2. Photography & Live Streaming

1. The Region may have an official event photographer on poolside, these photos would be available online and potentially in the venue. Images taken at events may be used as follows:
 - On the Regional website, digital and social media channels
 - For the promotion of future Regional events and Regional documentsTo withdraw your consent to any photography by the official event photographer please complete the following by Thursday at 6pm before the event:
<https://www.surveymonkey.co.uk/r/photographywithdrawal>
By non-completion this will be considered as agreement to the above photo use.
2. Outside of the official event photographer there is **no** other filming or photography to take place within any areas being used by swimmers such as but not restricted to the poolside, changing rooms and sports hall.
3. Filming and photography from the balcony by spectators will vary venue to venue and this will be announce at the start of each session.
4. In such instances where the event is being live streamed, it will not be possible to provide the option to refuse consent to filming and if there are any concerns, please speak to the Event Lead present.
5. Photography and live streaming is not guaranteed at any Regional events. Confirmation of photography and/or live streaming will be given in the pre event information.

3 Consideration Times and Entry

1. Swimmers age is at 31st December in the year of the Championships, the Championship age bands are as shown on the consideration times document.
2. The Female category is for birth sex females in accordance with Swim England's Transgender and Non-Binary Competition Policy. By entering the 'Female' category, a swimmer confirms that their birth sex is female.
3. Consideration Times must have been achieved at and be available on rankings from a level meet **1-3 between 1st September 2022 and the closing date.**
4. Consideration times are based on short course (25m), converted times are allowed. The time conversions are carried out automatically by entry software and no other method of conversion shall be accepted. The entry software will automatically select the fastest time that is faster or equal to the consideration time.
5. Entry times must show on the entry link which are downloaded directly from the British Swimming rankings database.
6. Split Times, either intermediate distance in any event (individual or relay) or first leg of a relay event are not acceptable for entry.
7. Entry times or the swimmers club cannot be changed once the entry has been submitted.
8. Entry fee: £8.50 per individual event, £2 per relay only swimmer

9. Entries close: **10pm on Tuesday 24th October 2023**
10. The online entry link can be requested by the Club Administrator via: https://www.surveymonkey.co.uk/r/SC2023_EntryLink
11. Entries must be submitted by a Club Administrator using the online entry links.
12. Swimmers entering event referenced in 3.3 with a classification must use the entry form referenced within Para-Swimming unless entering an event that is not applicable to their classification where the above points will apply.
13. Should events be oversubscribed the promoter reserves the right to reject the slowest competitors. This shall be done by accepting a set number in each age band, then by fastest time, also taking into consideration the overall length of the session. No swimmer will be accepted on a time which is slower than the time of a rejected swimmer in a younger age group.
14. The 800m and 1500m events will initially be restricted to the fastest 24 swimmers with unrestricted number of reserves, at least 25% of the accepted swimmers will be from the Junior age group subject to entries received. Rejected swimmers for these events will be invited fastest first should a reserve be required. Clubs will be contacted to provide a contact number for any reserve swimmers.
15. The promoter reserves the right to allow for additional heats beyond the fastest 24 for the 800m and 1500m should time restrictions allow.
16. No events other than the 800m and 1500m events will have reserves for heat swims

4 Para-Swimming

1. All competitors must have a recognised World Para-Swimming Classification, British Swimming Classification, INAS-FID or British Blind Sport Classification, held on the Swim England Database at the time of entry.
2. Minimum age is 10 years as at the 31st December in the year of swim.
3. Para-Swimming specific events detailed in the table below. There are no qualifying times for these events but the swimmer must have a time for the event recorded in British Swimming Ranking within the qualifying period as in point 2.2

Events	Classifications
50m Freestyle	S1-S14
100m Freestyle	S1-S14
200m Freestyle	S1-S5 & S14
400m Freestyle	S6-S14
50m Backstroke	S1-S5
100m Backstroke	S1,S2,S6-S14
50m Breaststroke	SB1-SB3
100m Breaststroke	SB4-SB14
50m Butterfly	S1-S7

100m Butterfly	S8-S14
100m Individual Medley	SM5-SM14
200m Individual Medley	SM5-SM14

4. Para-Swimming entries must be submitted separately by email (to: entries@emswimchamps.org.uk) using the form available on the website.
5. Entry fee: £8.50 per event.
6. Entries close: **10pm on Tuesday 24th October 2023**

5 Team Events

1. Entry fee: £12 per event
Relay only swimmer fee: £2
2. Club must be affiliated to Swim England East Midland Region.
3. All swimmers must be members of the entering club at the time of the swim, the swimmers if entering individual events must be entered under the same club as the relay swim team.
4. Each event is limited to 3 teams per club per event.
5. Entries close: **10pm on Tuesday 24th October 2023**
6. Entries must be completed by the Club Administrator via the online link, with team declarations handed in to the promoter by the time given in the pre-meet information.
7. Relay only swimmers must also be declared via the online link at time of entry.

6 Payment and Refunds

1. Clubs will be invoiced for entries on production of the accepted entry list.
2. Payment for all accepted entries must be completed via BACS by 6pm on the night before the Championship weekend. Any withdrawals which take place after the closing date for entries will be payable unless the swimmer is withdrawing on medical grounds as detailed in Withdrawals.
3. In the event of the Championship being cancelled or postponed refunds of entry fees will be offered to all affected competitors. The Region accepts no responsibility for any other expenses incurred in relation to the event.
4. In the event a swimmer is withdrawn for any none compliance to the conditions they will not be eligible for a refund.

7 Heats and Finals

1. Heat sessions each day will be swum slowest to fastest.
2. Para-swimmers will be seeded integrated within the heats and may qualify for the relevant age band final.

3. The 800m freestyle, 1500m freestyle, 400m freestyle, 400m Individual Medley and team events are all heat declared winner (HDW), all heats will be swum spearheaded.
4. 50m, 100m and 200m events will have the fastest 3 heats of the event cyclically seeded with all other heats spearheaded. These events will have a Senior final and a Junior final of the fastest 8 swimmers in each age band.
5. There will be 2 reserves in place for each final.
6. Finals are spearheaded by default.
7. Should a reserve be brought in at short notice then they will occupy the vacant lane. No reseeding of any event shall occur other than the 800m and 1500m which will be reseeded should this be appropriate and time allows.

8 Withdrawals

1. All withdrawals must be submitted online via the website and by 6pm on the day prior to the event.
2. A medical withdrawal must be submitted via the appropriate on-line form with evidence submitted to eastmidland@swimming.org by 6pm Sunday 12th November 2023.
3. The promoter cannot accept any responsibility for a withdrawal that has not been submitted using the correct procedures.
4. Once a withdrawal from either a heat or final has been submitted a swimmer cannot be reinstated unless this is an error by the Championship administration team.
5. Failure to notify withdrawal from a final or 800m/1500m freestyle shall be subject to a £20 fine, this will be sent via invoice as detailed.
6. Notice of withdrawal by a finalist or reserve finalist must be given to the withdrawals recorder within 15 mins of the end of the session the event was swum in. Reserves not required for finals will be released after this deadline. Any subsequent withdrawals may only be made without penalty on medical grounds with evidence provided.
7. It is a reserves responsibility to check the final swim list before departing to avoid being fined, any reserve offered a space due to a late withdrawal after the processed list of finalists is published, will not be penalised if not present.
8. Any finalist withdrawing outside of the given 15 minutes or does not show to the final will be subject to a £20 fine, this will be sent via invoice as detailed.
9. A reserve that has been released may choose to report for the final and will be allowed to swim should a lane become vacant.

9 Awards

1. Medals will be awarded; top 3 swimmers in the Senior and Junior categories from final swims, or heats for the HDW events.
2. Para-Swimming medals shall be awarded HDW on a multi-class basis, with classifications for each event as given in 3.3. Medals shall be awarded to the top three BPS points in each event. Should there only be one swimmer taking part the time swum will be compared to the swimmer's all-time best time on the British short course rankings and a medal awarded for bettering this time.
3. Medals will be awarded; top 3 team swimmers as 'Open' age group within each team event.
4. The Championship sponsors Sporty Swim kindly provide vouchers which are awarded in each of the following categories:
 - Top Open/Male Senior (17 and over) Best swim World Aquatics points
 - Top Female Senior (17 and over) Best swim World Aquatics points
 - Top Open/Male Junior (16 and under) Best swim World Aquatics points
 - Top Female Junior (16 and under) Best swim World Aquatics points
 - Top Open/Male Para-Swimmer Best swim British Disability points
 - Top Female Para-Swimmer Best swim British Disability points

As these winners cannot be determined until all racing has complete the results will be available on the website and the vouchers posted to the winners as soon as possible afterwards.

10 Meet Accreditations (Coaches, Team Managers & Chaperones)

1. Accreditations are available via member options:
https://www.swimmingresults.org/member_options
2. Accreditations, with the exception those in point 4, can only be purchased via the online accreditation system, subject to meeting the requirements of minimum standard qualification, safeguarding and DBS. The cost is £10 per accreditation which covers all sessions.
3. Clubs are required to decide within their individual risk assessments the required number of Coaches, Team Managers and Chaperones along with gender of these for their team for each session, Swim England Team Manager, Coach and Chaperone policy can be seen [here](#).
Please note the sports hall will be available for additional space for swimmers, accreditations must be worn by coaches, team managers and chaperones to access this area.
4. Accreditations for Chaperones/ Personal care attendants for athletes with exemption codes A (assistance required) or T (tapper) should still be ordered via details given in point 1, with the name of the athlete along with the name of the accreditation holder emailed to eastmidland@swimming.org by 6pm before the event start date. This accreditation will then be refunded.

5. Accreditations for coaches, team managers and chaperones should be worn at all times while in the pool area or the sports hall.
6. Accreditations are non-transferable, if the pass is forgotten or lost, a replacement pass will be re-issued for £10 via the Meet Managers.