

Swim England East Midlands Short Course Championships 2021  
Harvey Hadden Nottingham Sat 6<sup>th</sup> / Sun 7<sup>th</sup> November  
**Licensed Level 2 - TBC**

## 1. General

1. The promoter is Swim England East Midland Region.
2. For the purpose of these conditions reference to 'the website' means [www.emswimchamps.org.uk](http://www.emswimchamps.org.uk)
3. The Championship shall be swum short course (25m pool) and held under the relevant Swim England Regulations & Technical Rules and WPS Rules & Regulations.
4. The Championship shall be open to any category 2 member of a club affiliated to Swim England East Midland Region subject to meeting the published qualifying times and conditions.
5. Swimmers are only permitted to swim in one Region's Short Course Championship during the year.
6. There will be a secondary strobe available at the Championship.
7. Swimmers are reminded that changing must not be carried out on poolside or within public areas such as the sports hall or café, swimmers are required to follow all guidance given on changing areas prior to the event.
8. Verbal abuse directed at the promoter, officials, and any volunteer acting under the direction of the promoter, or any behavior deemed to be against the spirit of the sport will not be tolerated. The promoter reserves the right to ask any person or persons behaving in this manner to leave any areas managed by the promoter for the remainder of competition.
9. There is no photography or filming to take place within the areas being used by the championship (poolside, balcony, sports hall & changing rooms). Should filming be required for GCSE or A-level this should be submitted in advance along with evidence of requirement to [eastmidland@swimming.org](mailto:eastmidland@swimming.org).
10. Protests shall be made and dealt with as detailed in Swim England Regulations & Technical Rules.
11. In the event of a further Covid spike that requires reintroduction of social distancing and associated restrictions then the promoter reserves the right to make any changes necessary to ensure safe delivery of the event. For example, but not limited to removal of finals and reducing the number of swimmers per event.
12. Any question arising, for which these conditions do not provide shall be determined by the Promoter.

## 2. Qualifying and Entry

1. Swimmers age is at 31st December in the year of the Championships, the Championship age bands are as shown on the qualifying times document.
2. Entry Times must have been achieved at a licensed level meet **1-4 between 1st September 2019 and 24th October 2021.**
3. Qualifying times are based on short course (25m), converted times are allowed. The time conversions are carried out automatically by entry software and no other method of conversion shall be accepted. The entry software will automatically select the fastest time that qualifies.
4. Entries must be submitted by a club coordinator using the online entry system, a link is provided on request to [entries@emswimchamps.org.uk](mailto:entries@emswimchamps.org.uk)
5. Entry times must show on the entry link which are downloaded directly from the British Swimming rankings database.
6. Split Times, either intermediate distance in any event (individual or relay) or first leg of a relay event are not acceptable for entry.
7. Entry times or the swimmers club cannot be changed once the entry has been submitted.
8. Entry fee: £8 per event.
9. Entries close: **Midnight Wednesday 27th October 2021.**
10. The online entry link will be available to view as soon as possible and will open for entries on **Wednesday 6th October 2021.**
11. Swimmers entering with a classification must use the entry from referenced within Para-Swimming unless entering an event that is not applicable to their classification where the above points will apply.
12. Should events be oversubscribed the promoter reserves the right to reject the slowest competitors. This shall be done by accepting a set number in each age band, then by fastest time, also taking into consideration the overall length of the session. No swimmer will be accepted on a time which is slower than the time of a rejected swimmer in a younger age group.

## 3. Para-Swimming

1. All competitors must have a recognised World Para-Swimming Classification, British Swimming Classification, INAS-FID or British Blind Sport Classification, held on the Swim England Database at the time of entry.
2. Minimum age is 10 years as at the 31st December in the year of swim.

3. Para-Swimming specific events detailed in the table below. There are no qualifying times for these events but the swimmer must have a time for the event recorded in British Swimming Ranking as in point 2.2

EVENTS	Male	Female
50m Freestyle	S1-S14	S1-S14
100m Freestyle	S1-S14	S1-S14
200m Freestyle	S1-S5 & S14	S1-S5 & S14
400m Freestyle	S6-S14	S6-S14
50m Backstroke	S1-S5	S1-S5
100m Backstroke	S1,S2 & S6-S14	S1,S2 & S6-S14
50m Breaststroke	SB1-SB3	SB1-SB3
100m Breaststroke	SB4-SB9, SB11-SB14	SB4-SB9, SB11-SB14
50m Butterfly	S1-S7	S1-S7
100m Butterfly	S8-S14	S8-S14
200m Individual Medley	SM5-SM14	SM5-SM14

4. Para-Swimming entries must be submitted separately by email (to: [entries@emswimchamps.co.uk](mailto:entries@emswimchamps.co.uk)) using the form available on the website.
5. Entry fee: £8 per event.
6. Entries close: Midnight **Wednesday 27th October 2021**.

#### 4. Payment and Refunds

1. Clubs will be invoiced entries on production of the accepted entry list at £8 per event for all accepted swimmers.
2. Payment for all accepted entries must be completed via BACS by 6pm on the night before the Championship weekend. Any withdrawals which take place after the closing date for entries will be payable unless the swimmer is withdrawing on medical grounds as detailed in Withdrawals.
3. Clubs will be invoiced following the completion of the Championships for poolside accreditations at £10 per accreditation, with the exception of any accreditations for Chaperones or Tappers as detailed under Poolside Accreditations, along with any incurred fines. Failure to settle this balance by the date given on the invoice may impact entry into future Regional events.
4. Refunds will only be applicable for swimmers with medical evidence following the correct procedure given within the Withdrawals section.
5. In the event of the Championship being cancelled or postponed refunds of entry fees will be offered to all affected competitors. The Region accepts no responsibility for any other expenses incurred in relation to the event.
6. In the event a swimmer is withdrawn for any none compliance to the conditions or Covid-19 process requirements they will not be eligible for a refund.
7. Any approved refunds will be made back to the club that submitted the entries within 28 days of the completion of the Championships.

## 5. Heats and Finals

1. Heat sessions each day will be swum slowest to fastest.
2. Para-swimmers will be seeded integrated within the heats and may qualify for the relevant age band final.
3. The 800m and 1500m events will be restricted to the fastest 24 swimmers with unrestricted number of reserves, rejected swimmers for these events will be invited fastest first should a reserve be required. Clubs will be contacted to provide a contact number for any reserve swimmers.
4. No events other than the 800m and 1500m events will have reserves for heat swims.
5. The 800m freestyle, 1500m freestyle, 400m freestyle and 400m Individual Medley are all heat declared winner (HDW), all heats will be swum spearheaded.
6. 50m, 100m and 200m events will have the fastest 3 heats of the event cyclically seeded with all other heats spearheaded. These events will have a Senior final and a Junior final of the fastest 8 swimmers in each age band.
7. There will be 2 reserves in place for each final.
8. Finals are spearheaded by default.
9. Should a reserve be brought in at short notice then they will occupy the vacant lane. No reseeding of any event shall occur other than the 800m and 1500m which will be reseeded should this be appropriate and time allows.
10. Should the government and Swim England's Covid-19 guidance change resulting in the need to reduce capacity in sessions, the finals will be removed for the day to become 3 sessions of heats before doing any additional rejections if required. Should this occur, all heats will become HDW and seeded according to point 5.

## 6. Withdrawals

1. All withdrawals must be submitted online via the website and by 6pm on the day prior to the event.
2. A medical withdrawal (including positive covid-19 test withdrawal) must be submitted via the appropriate on-line form with evidence submitted to the promoter by midnight Sunday 14<sup>th</sup> November 2021.
3. The promoter reserves the right to withdraw any swimmer for failure to comply with any Covid-19 process requirements or any Championship conditions.
4. The promoter cannot accept any responsibility for a withdrawal that has not been submitted using the correct procedures.
5. Once a withdrawal from either a heat or final has been submitted a swimmer cannot be reinstated unless this is an error by the Championship administration team.

6. Failure to notify withdrawal from a final or 800m/1500m freestyle shall be subject to a £20 fine, this will be sent via invoice as detailed.
7. Notice of withdrawal by a finalist or reserve finalist must be given to the withdrawals recorder within 15 mins of the end of the session the event was swum in. Reserves not required for finals will be released after this deadline. Any subsequent withdrawals may only be made without penalty on medical grounds with evidence provided.
8. It is a reserves responsibility to check the final swim list before departing to avoid being fined, any reserve offered a space due to a late withdrawal after the processed list of finalists is published, will not be penalised if not present.
9. Any finalist withdrawing outside of the given 15 minutes or does not show to the final will be subject to a £20 fine, this will be sent via invoice as detailed.
10. A reserve that has been released may choose to report for the final and will be allowed to swim should a lane become vacant.

## 7. Awards

1. Medals will be awarded; top 3 swimmers in the Senior and Junior categories from final swims, or heats for the HDW events.
2. Para-Swimming medals shall be awarded HDW on a multi-class basis. Medals shall be awarded to the top three BPS points in each event. Should there only be one swimmer taking part the time swum will be compared to the swimmer's all-time best time on the British short course rankings and a medal awarded for bettering this time.
3. The Championship sponsors Sporty Swim kindly provide vouchers which are awarded in each of the following categories:
  - Top Male Senior (16 and over) Best swim FINA points
  - Top Female Senior (16 and over) Best swim FINA points
  - Top Male Junior (15 and under) Best swim FINA points
  - Top Female Junior (15 and under) Best swim FINA points
  - Top Male Para-Swimmer Best swim British Disability points
  - Top Female Para-Swimmer Best swim British Disability points

As these winners cannot be determined until all racing has complete the results will be available on the website and the vouchers posted to the winners as soon as possible afterwards.

## 8. Poolside Accreditations (Coaches, Team Managers & Chaperones)

1. Accreditations are available via the link below, this will close at 6pm on **Friday 5th November 2021**: [https://www.swimmingresults.org/member\\_options](https://www.swimmingresults.org/member_options)
2. Accreditations, with the exception those in point 4, can only be purchased via the online accreditation system, subject to meeting the requirements of minimum standard qualification, safeguarding and DBS. The cost is £10 per accreditation which covers all sessions and will be invoiced as detailed in Payment and Refunds.
3. Clubs are required to decide within their individual risk assessments the required number of Coaches, Team Managers and Chaperones along with gender of these for their team for each session, the Region has placed the guidance on ratios under 'Information' on the website to ensure this guidance is accessible. Also included in this area is the minimum standard qualifications and requirements for the online accreditation system.
4. Accreditations for Chaperones/ Personal care attendants for athletes with exemption codes A (assistance required) or T (tapper) should still be ordered via details given in point 1, with the name of the athlete along with the name of the accreditation holder emailed to [eastmidland@swimming.org](mailto:eastmidland@swimming.org) by 6pm before the event start date so the club will not be invoiced for this accreditation. This accreditation is only to support the given swimmer and the accreditation holder cannot undertake any other role.
5. Accreditations for coaches, team managers and chaperones should be worn at all times while in the venue, including in the spectator area unless attending as a spectator.
6. Clubs will be required to complete a session attendance form for each session including finals, this will be done via the website.
7. In order to reduce paper waste printed heat sheets must be pre-ordered when completing the session attendance form as in point 6.
8. Accreditations are non-transferable, if the pass is forgotten or lost, a replacement pass will be re-issued for £10 via the Meet Managers.