

1. GENERAL CONDITIONS

1. The promoter is Swim England East Midlands Region (SE)
2. For the purpose of these conditions reference to **'the website'** means www.asaem.org.uk
3. The East Midland Individual & Team Swimming Championships shall be open to any category 2 member of a club affiliated to the East Midland Region subject to meeting the published qualifying times.
4. Swimmers are only permitted to swim in one Region's Championships during the year.
5. The Championships shall be swum long course (50m pool) and held under the relevant Swim England Regulations & Technical Rules and WPS Rules & Regulations.
6. There may not be a secondary strobe available at the Championships.
7. The schedule of events and age groups are as listed on the Meet Schedule for each Championship.
8. The swimmer's age shall be as at 31st December in the Championship year.
9. Qualifying times shall be set annually for all individual events and must be achieved in a licensed meet L1,2 or 3 between the first day of the previous year's Championships and the published closing date for the appropriate Championship.
10. Split Times, either intermediate distance or first leg of a relay race are not acceptable for entry.
11. Qualifying times are based on long course (50m), converted times are allowed. The time conversions are carried out automatically in the meet entry software and no other method of conversion shall be accepted. The entry software will automatically select the fastest time that qualifies.
12. Once the entry has been submitted subsequent improved times will not be accepted.
13. Should events be oversubscribed the promoter reserves the right to reject the slowest competitors. This shall be done by accepting a set number in each age group, then by fastest time, also taking into consideration the overall length of the session. No swimmer will be accepted on a time which is slower than the time of a rejected swimmer in a younger age group.
14. Where heats are followed by a final the events shall be seeded in accordance with FINA laws SW3.1.1.3 & SW3.1.1.4 except when the event is heat declared in which case the fastest heat shall be spearheaded. Finals are spearheaded by default.

15. Swimmers are reminded that when they are changing the facilities provided by the pool must be used. The changing of costumes / swimsuits should always be carried out in the changing rooms, changing anywhere on poolside or balcony area is not allowed. Where there is need for female swimmers to adjust swimsuit straps prior to an event, this should be carried out discretely.
16. A swimmer failing to comply with any of the foregoing conditions shall not be allowed to compete in the championship concerned.
17. Verbal abuse directed at the promoter, officials, and any volunteer acting under the direction of the promoter, or any behaviour deemed to be against the spirit of the sport will not be tolerated. The promoter reserves the right to ask any person or persons behaving in this manner to leave the poolside for the remainder of competition.
18. Protests shall be made and dealt with as detailed in Swim England Regulations & Technical Rules.
19. Any question arising, for which these conditions do not provide shall be determined by the Promoter.

2. Championship Accreditations

1. Accreditations for coaches, team managers and chaperones should be worn at all times while on and around poolside, including in the spectator area unless attending as a spectator.
2. Accreditations can only be purchased via the online accreditation system, subject to meeting the requirements of minimum standard qualification, safeguarding and DBS.
3. Accreditations are non-transferable, if the pass is forgotten or lost, a replacement pass will be re-issued for £10 via the Meet Managers.
4. Personal care attendants will only be permitted for swimmers where assistance is permitted on the code of exceptions. Such attendants will be excluded from any restrictions and will be given an accreditation linking them to the swimmer they are assisting. The personal care attendant accreditation will be free of charge, all other roles linked to the swimmer such as coach must apply via the online accreditation system.

3. 800m &1500m

1. The men's 1500m freestyle and women's 800m freestyle will be capped at 6 heats (60 swimmers)
2. The men's 800m freestyle and women's 1500m freestyle will be capped at 3 heats (24 swimmers)

3. In the event that at the relevant closing date the swimmer numbers + the minimum of 3 reserves as not been met, the fastest 3 swimmers long and short course in each age group will be invited (6 total), short course times will be converted to accept the fastest first. The region reserves the right to then refer to 'open' Regional ranking times to fill any remaining spaces. Rankings times will be taken from the same period as the qualifying time window, licence level 1-3 only.

4. AWARDS

1. Swim England East Midland Medals shall be awarded to 1st, 2nd & 3rd place in each Championship event within each individual age band as given on the qualifying times.
2. Should a final or HDW event comprise of only one swimmer then an award will be only be made if the swimmer improves on their long course all-time best time for that particular event.
3. The Senior and Junior Champions shall receive a suitable award, the Junior Champion shall be 13yrs/under. The Senior Champion shall be 14yrs/over.
4. SRS vouchers are awarded in the following categories:
Best Swim FINA points male and female in each of the individual age bands
Best Swim British Disability points male and female

Please note these are posted out after completion of the final day.

5. PARA-SWIMMERS

1. Para-Swimmers may enter any event in the Championships subject to meeting the competition qualifying times. In addition, specific events are offered appropriate to the swimmers Para-Swimming classification and subject to the consideration times issued by British Para-Swimming. All events are swum integrated with able bodied swimmers.
2. Para specific event information and consideration times can be found on the website.
3. Para-swimming medals will be awarded from heat swims on a minus 1 basis where there are 3 or less swimmers competing. Should there only be one swimmer taking part the time swum will be compared to the swimmers all-time best time on the British long course rankings and a medal awarded for bettering this time.
4. Para-swimmers will be eligible for final swims and awards subject to qualifying from the heats. There are no separate Para specific finals.
5. Competitors must be at least 11 years of age on the 31st December 2019.
6. Entrants must have equalled or bettered the published minimum entry standard either long course or short course in the period commencing the first day of the previous year's Championships until the entry is made

7. S1-S10 - All competitors must have an authorised British Swimming or World Para Swimming Classification, which is held on the British Swimming or World Para Swimming Classification Database at the time of entry, except for those on the list for classification immediately preceding the competition.
8. S11-S13 - All competitors must have an authorised British Blind Sport (BBS) or World Para Swimming Classification, which is held on the British Swimming or World Para Swimming Classification Database at the time of entry.
9. S14 - All competitors must have an authorised INAS-FID or World Para Swimming Classification, which is held on the British Swimming or World Para Swimming Classification Database at the time of entry.

6. TEAM CHAMPIONSHIPS

1. The events and age groups for the Team Championships shall be as required for the qualifying rounds to the British Summer Championships and are as listed on the appropriate meet schedule. There are no qualifying standards for relay team entries.
2. A swimmer entered in the name of one club in the individual events may not compete in the name of another club in the team events.
3. At least 2 of the swimmers of each team must have entered at least one individual event during the Championships, any swimmers not entering an individual event must be registered on the entry system as a relay only swimmer with the relevant club.
4. Clubs must complete a team declaration form to be handed in to the recorders by the time specified in the pre-meet information. A club failing to submit a team declaration on time shall have waived their right to compete.
5. In relay events where more than one team entry is allowed an individual may only swim for one of the teams in that event.

7. ENTRIES

1. Entries will only be accepted when submitted by a club coordinator using the on-line entry system.
2. All relevant meet information can be found on the East Midland Championships website. The entry link will be made live at least 4 weeks prior to the closing date. The entry link will only be distributed to the designated club coordinator.
3. Entry fees:
Individual £8
Relay £12
Relay only swimmer £1

4. Notification of accepted entries shall be via a processed entries list on the website. On the close of entries should any rejections be necessary these will be notified by email to the club coordinator.
5. After the closing date refund of entry fees will only be given on bona fide medical grounds for which medical evidence may be requested.
6. The club coordinator shall be responsible for:
 - a. Checking and validating the swimmers entries and fees using the on-line system
 - b. Making payment via the PayPal link in the on-line system. A credit / debit card may be used, a PayPal account is not required.
 - c. Checking the submitted entries list on the website. Any errors must be reported to the meet administrator before the day of meet.

8. WITHDRAWALS

1. To ensure smooth running of the championships and minimise empty lanes the procedures below must be adhered to.
 - a. Notification of withdrawals of heat swims must be submitted using the on-line form which can be found on the website, by 6pm on the day prior to the event.
 - b. The promoter cannot accept any responsibility for a withdrawal that has not been submitted using the correct procedures.
 - c. Notice of withdrawal by a finalist or reserve finalist shall be given to the Meet Manager by the deadline specified in the pre-meet information. Reserves not required for finals will be released after this deadline. Any subsequent withdrawal may only be made without penalty on medical grounds.
 - d. **Failure to notify withdrawal from a final or 800m/1500m freestyle shall be subject to a £20 fine.** The swimmer may not compete again in the Championships or any subsequent East Midland events until the fine is paid. In the event of a swimmer not paying the fine, the club in whose name the swimmer has entered the competition shall be responsible for payment.
 - e. A reserve that has been released may choose to report for the final and will be allowed to swim should a lane become vacant. Where a reserve is brought in at short notice then the reserve shall occupy the vacant lane, there will be no amendments to the allocation of lanes.
 - f. Any reserve required for the 800m and 1500m freestyle will be contacted as soon as possible on notification of withdrawal if adequate time the heats will be reseeded, where a reserve is brought in at short notice there will be no amendments to the allocation of lanes.