

Regional Championships 2023
Meet Conditions
Licensed Level 1
(for license numbers see schedule)

1. General

1. The promoter is Swim England East Midland Region.
2. For the purpose of these conditions reference to 'the website' means www.emswimchamps.org.uk
3. The Championship shall be swum long course (50m pool) and held under the relevant Swim England Regulations & Technical Rules and WPS Rules & Regulations.
4. The Championship shall be open to any Club Compete member of a club affiliated to Swim England East Midland Region subject to meeting the published conditions.
5. Swimmers are only permitted to swim in one Region's Long Course Championship during the year.
6. There will be a secondary strobe available at the Championship.
7. Swimmers are reminded that changing must not be carried out on poolside or within public areas such as the sports hall or café, swimmers are required to follow all guidance given on changing areas prior to the event.
8. Verbal abuse directed at the promoter, officials, and any volunteer acting under the direction of the promoter, or any behavior deemed to be against the spirit of the sport will not be tolerated. The promoter reserves the right to ask any person or persons behaving in this manner to leave any areas managed by the promoter for the remainder of competition.
9. Protests shall be made and dealt with as detailed in Swim England Regulations & Technical Rules.
10. Any question arising, for which these conditions do not provide shall be determined by the Promoter.

2. Photography & Live Streaming

1. The Region may have an official event photographer on poolside, these photos would be available online and potentially in the venue. Images taken at events may be used as follows:
 - On the Regional website, digital and social media channels
 - For the promotion of future Regional events and Regional documentsTo withdraw your consent to any photography by the official event photographer please complete the following by Friday at 6pm before the event:
<https://www.surveymonkey.co.uk/r/photographywithdrawal>
By non-completion this will be considered as agreement to the above photo use.

2. Outside of the official event photographer there is no other filming or photography to take place within any areas being used by swimmers such as but not restricted to the poolside, changing rooms and sports hall.
3. Filming and photography from the balcony by spectators will vary venue to venue and this will be announce at the start of each session.
4. In such instances where the event is being live streamed, it will not be possible to provide the option to refuse consent to filming and if there are any concerns, please speak to the Event Lead present.
5. Photography and live streaming is not guaranteed at any Regional events. Confirmation of photography and/or live streaming will be given in the pre event information.

3. Qualifying and Entry

1. Swimmers age is at 31st December in the year of the Championships, the Championship age bands are as shown on the qualifying times document.
2. Entry Times must have been achieved at a licensed level meet **1-3 from 4th March 2022 to the given closing date.**
3. Two Tiers of entry will be in operation for the Championships;
All times from Tier One will be processed prior to considering Tier Two.
All entries must be done through the relevant entry link for each tier and gala.
4. Qualifying times are based on long course (50m), converted times are allowed. The time conversions are carried out automatically by entry software and no other method of conversion shall be accepted. The entry software will automatically select the fastest time that qualifies.
5. Entries must be submitted by a club administrator using the online entry system a link is provided on request via:
https://www.surveymonkey.co.uk/r/LC2023_ClubAdmin
6. Entry times must show on the relevant entry system which are downloaded directly from the British Swimming rankings database.
7. Split Times, either intermediate distance in any event (individual or relay) or first leg of a relay event are not acceptable for entry.
8. Entry times or the swimmers club cannot be changed once the entry has been submitted.
9. Entry fee:
Individual £8
Relay £12
Relay only swimmers: £2 per closing date
10. Entries close at Midnight for both Tier One and Tier Two including team events on:
Gala 1 and 3: Wednesday 12th April 2023
Gala 2: Tuesday 18th April 2023

11. The online entry links for Tier One and Two will be available to view as soon as possible and will open for entries on **Wednesday 1st March 2023**.
12. Swimmers entering with a classification must use the entry from referenced within Para-Swimming unless entering an event that is not applicable to their classification where the above points will apply
13. Should events be oversubscribed the promoter reserves the right to reject the slowest competitors. This shall be done by accepting a set number in each age band, then by fastest time, also taking into consideration the overall length of the session. No swimmer will be accepted on a time which is slower than the time of a rejected swimmer in a younger age group.

4. Para-Swimming

1. All competitors must have a recognised World Para-Swimming Classification, British Swimming Classification, INAS-FID or British Blind Sport Classification, held on the Swim England Database at the time of entry.
2. Minimum age is 10 years as at the 31st December in the year of swim.
3. Para-Swimming specific events detailed in the table below. There are no qualifying times for these events but the swimmer must have a time for the event recorded in British Swimming Ranking as in point 3.2

EVENTS	Male	Female
50m Freestyle	S1-S14	S1-S14
100m Freestyle	S1-S14	S1-S14
200m Freestyle	S1-S5 & S14	S1-S5 & S14
400m Freestyle	S6-S14	S6-S14
50m Backstroke	S1-S5	S1-S5
100m Backstroke	S1,S2 & S6-S14	S1,S2 & S6-S14
50m Breaststroke	SB1-SB3	SB1-SB3
100m Breaststroke	SB4-SB9, SB11-SB14	SB4-SB9, SB11-SB14
50m Butterfly	S1-S7	S1-S7
100m Butterfly	S8-S14	S8-S14
200m Individual Medley	SM5-SM14	SM5-SM14

4. Para-Swimming entries must be submitted via the Para-Swimming entry form given on the entry page, this must be returned to:
entries@emswimchamps.org.uk
5. Closing information as given Qualification and Entry point 3.9 & 3.10.

5. Payment and Refunds

1. Clubs will be invoiced for entries on production of the accepted entry list at the given cost of all accepted swims. Any medical withdrawals between the entries being published and the payment being made will be dealt with after the initial payment has been transferred.

2. Payment for all accepted entries must be completed via BACS by the date given on the invoice. Any withdrawals which take place after the closing date for entries will be payable unless the swimmer is withdrawing on medical grounds as detailed in Withdrawals.
3. Refunds will only be applicable for swimmers with medical evidence following the correct procedure given within the Withdrawals section.
4. In the event of the Championship being cancelled or postponed refunds of entry fees will be offered to all affected competitors. The Region accepts no responsibility for any other expenses incurred in relation to the event.
5. In the event a swimmer is withdrawn for any none compliance to the conditions they will not be eligible for a refund.

6. Heats and Finals

1. Heat sessions each day will be swum slowest to fastest.
2. Para-swimmers will be seeded integrated within the heats and may qualify for the relevant age band final.
3. The 800m and 1500m events may be restricted to a set number of heats with unrestricted number of reserves, rejected swimmers for these events will be invited fastest first should a reserve be required. Clubs will be contacted to provide a contact number for any reserve swimmers.
4. No events other than the 800m and 1500m events will have reserves for heat swims.
5. The 800m freestyle, 1500m freestyle and all team events are heat declared winner (HDW), all heats for these events will be swum spearheaded.
6. 50m, 100m, 200m and 400m events will have the fastest 3 heats of the event cyclically seeded with all other heats spearheaded. Finals are swum in each age band given with the exception of the 400m events which are swum as 14/under and 15/over.
7. There will be 2 reserves in place for each final.
8. Finals are spearheaded by default.
9. Should a reserve be brought in at short notice then they will occupy the vacant lane. No reseeding of any event shall occur other than the 800m and 1500m which will be reseeded should this be appropriate and time allows.

7. Team Championships

1. The events and age groups for the 14/16 year and 17/over age group Team Championships shall be as required for the qualifying rounds to the British Summer Championships and are as listed on the appropriate meet schedule.

2. The Team Championships for 14/under (4x50m relays) are not qualification swims the British Summer Championships. Swimmers must be at least 10 years old on 31st December 2023.
3. A swimmer entered in the name of one club in the individual events may not compete in the name of another club in the team events.
4. All team members must be entered into the relevant team gala file either via either Tiered entry link in entering an individual swim or via the Team entry link for those not entered into an individual at the given closing date.
5. Clubs must complete a team declaration form to be handed in to the recorders by the time specified in the pre-meet information. A club failing to submit a team declaration on time shall have waived their right to compete.
6. There are no restrictions on the number of teams a club can enter. Where more than one team entry is accepted an individual may only swim for one of the teams in that event.

8. Withdrawals

1. All heat withdrawals must be submitted online via the website and by 6pm on the day prior to the event.
2. A medical withdrawal must be submitted via the appropriate on-line form with evidence submitted to the promoter within 7 days of the withdrawal submission.
3. The promoter reserves the right to withdraw any swimmer for failure to comply with any Championship conditions.
4. The promoter cannot accept any responsibility for a withdrawal that has not been submitted using the correct procedures.
5. Once a withdrawal from either a heat or final has been submitted a swimmer cannot be reinstated unless this is an error by the Championship administration team.
6. Failure to notify or a late withdrawal from a final, including reserves, or 800m/1500m freestyle shall be subject to a £20 fine, this will be sent via invoice following the completion of the Championships.
7. Notice of withdrawal by a finalist or reserve finalist must be given to the withdrawals recorder as detailed within the pre-meet information for the specific Championship date. Reserves not required for finals will be released after this deadline. Any subsequent withdrawals may only be made without penalty on medical grounds with evidence provided.
8. It is a reserves responsibility to check the final swim list before departing to avoid being fined, any reserve offered a space due to a late withdrawal after the processed list of finalists is published, will not be penalised if not present.
9. A reserve that has been released may choose to report for the final and will be allowed to swim should a lane become vacant.

9. Awards

1. Medals will be awarded; top 3 swimmers in each age band as given within the times documents as follows;
50m-200m events; as per the finals
400m events: finals take priority over heat finishes, should a swimmer withdraw from the final they will not be eligible for an award should the heat swims have to be referred to.
800m and 1500m events: heat declared winners
2. The Senior and Junior Champions shall receive a suitable award, the Junior Champion shall be 14yrs/under. The Senior Champion shall be 15yrs/over.
3. Team events are awarded to the top 3 teams in each age band as; 14/under, 14/16 years and 17/over
4. Para-Swimming medals shall be awarded HDW on a multi-class basis. Medals shall be awarded to the top three BPS points in each event. Should there only be one swimmer taking part the time swum will be compared to the swimmer's all-time best time on the British long course rankings and a medal awarded for bettering this time.
5. The Championship sponsors SportySwim kindly provide vouchers which are awarded in each of the following categories:
Best Swim FINA points male and female in each of the individual age bands
Best Swim British Disability points male and female

As these winners cannot be determined until all racing has complete the results will be available on the website and the vouchers posted to the winners as soon as possible afterwards.

10. Poolside Accreditations (Coaches, Team Managers & Chaperones)

1. Accreditations for the Championships will be available via:
https://www.swimmingresults.org/member_options
2. Accreditations, with the exception those in point 4, can only be purchased via the online accreditation system, subject to meeting the requirements of minimum standard qualification, safeguarding and DBS.
3. Clubs are required to cover within their individual risk assessments the required number of Coaches, Team Managers and Chaperones along with gender of these for their team for each session. Guidance on ratios and the minimum standard for qualifications and requirements for accreditations can be found [here](#).
4. Accreditations for Chaperones/ Personal care attendants for athletes with exemption codes A (assistance required) or T (tapper) should contact the Region with the name of the athlete along with the name of the accreditation holder emailed to eastmidland@swimming.org.
5. Accreditations for coaches, team managers and chaperones should be worn at all times while in the venue, including in the spectator area unless attending as a spectator.

6. Accreditations are non-transferable, if the pass is forgotten or lost, a replacement pass will be re-issued for £10 via the Meet Managers.